

# Holly Springs Downtown Development Authority

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Meeting Minutes

April 20, 2016

Member Present: Steve Adcock, Kevin Moore, Phyllis Long, Sonia Carruthers

Members Absent: Kimberly Atlee, Kyle Whitaker, Chris Deluca

Staff Members Present: Rob Logan, City Manager

Chairman Steve Adcock called the meeting to order at approximately 6:00pm

## **Old Business**

Kevin Moore presented the quarterly Treasurer's Report for the period of October 2015-December 2015 and for the period of January 2016-March 2016. Phyllis Long made a motion to approve the last quarter for 2015. Sonia Carruthers seconded the motion. The motion was approved 4-0-0. Sonia Carruthers made a motion to approve the first quarter 2016. Phyllis Long seconded the motion. The motion was approved 4-0-0.

## **Election of 2016 Officers**

Steve Adcock made the following recommendations to nominate Kevin Moore to Vice Chairman, Sonia Carruthers to Treasurer, maintain Chris Deluca as Secretary. Steve Adcock would like to remain Chairman for another term. Phyllis Long made a motion to approve the recommendations Steve Adcock made. Kevin Moore seconded the motion. The motion was approved 4-0-0.

## **New Business**

The Board voted to renew the annual membership with the Cherokee Chamber of Commerce. Sonia Carruthers made a motion to approve the membership. Kevin Moore seconded the motion. The motion was approved 4-0-0.

The Board approved the \$1500 for the Special Events for the rest of 2016. Sonia Carruthers made a motion to approve. Kevin Moore seconded the motion. The motion was approved 4-0-0.

City of Holly Springs City Manager, Rob Logan updated the DDA on the progress of several Downtown Development Projects. Construction on Hickory Road & Old Hwy 5 is our LCI Project, installing storm water infrastructure, curb & gutters, sidewalks, lamp posts and street signs. Expect the project to be completed in nine months.

Grants from Cherokee County, HUD money for Palm Street will install sidewalks, curbing and gutters along Palm Street at the intersection going to Depot and south toward Toonigh. Project should start soon, moving utilities on the road. Phase II will go all the way to Toonigh.

Applied for Georgia Environment Finance Authority (GEFA) to make repairs on Palm Street to address some erosion in the area.

Applied for additional funding to connect the gap between the Old Holly Springs School and Wal-Mart, to install sidewalks. This project was outside the scope of the first project. Application is pending approval.

We are working on the tax allocation district (TAD) with the school board and commissioners. We are not ready for a development agreement with the developers yet, needs the TAD done first. We did approve to have some additional funds set aside for Wakefield Beasley, who did the rendering boards for the downtown project to identify the most appropriate sites for the facilities shown on the rendering. Also testing with NOVA Engineering to determine the rock on site, looking at what it is going to take to mass grade the site to accommodate the structures and storm water.

Scoping grant from Atlanta Regional Commission for the bypass. Working on Request for Proposals (RFP) to be sent out soon. The Project will include preliminary engineering to identify route from Hickory Road to Hwy 5.


The Board accepted the resignation letter of Kimberly Atlee. Kevin Moore made a motion to accept the resignation letter. Phyllis Long seconded the motion. The motion was approved 4-0-0.

The Board approved the October 20, 2016 meeting minutes. Kevin Moore made a motion to approve the minutes. Phyllis Long seconded the motion. The motion was approved 4-0-0.

Next meeting will be in July. Will stay on a quarterly meeting schedule until further notice. Kevin Moore made a motion to adjourn the meeting at 6:30pm. Phyllis Long seconded the motion. The motion was approved 4-0-0.

Meeting Adjourned

Respectfully Submitted

  
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Steve Adcock, Chairman

10-19-16  
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Date